

**STAMBOURNE PARISH COUNCIL**

**Minutes of the meeting held on Wednesday 16 January 2019 at 7.00pm in the village hall, Stambourne**

**PRESENT:**

Mr Martyn Fall (Chair)  
Mrs Val Kerrison  
Mrs Vanessa Young  
Mr Andrew Drysdale  
Mr Michael Crago  
Mrs Karen Grant  
Mr Neil Pyman

**ALSO PRESENT:**

Cllr Van Dulken

**CLERK:**

Mrs Deborah Hilliard

**19/1 Apologies for Absence**

None.

**19/2 Declaration of Interests, personal or prejudicial**

None.

**19/3 Minutes of the meeting held on 15 November 2018**

The minutes of the meeting held on 15 November 2018 were agreed as a correct record and signed.

**19/4 Matters Arising**

None.

**19/5 Report of District Councillor**

Cllr Van Dulken arrived late and his report was submitted under minute 19/18 below.

**19/6 Pavilion**

The following points were noted:

- Martyn has cleaned out the gutter to the rear of the pavilion and installed a grill to prevent leaves from blocking the gutter.
- It was noted that the Parish Council has been awarded a grant of £2,662 from CIF funding towards the cost of refurbishing the kitchen.
- Outstanding items are the bollards, repair to the stile, matting to the swings and maintenance to the picnic table. Neil and Martyn will liaise to move the picnic table under cover for the work.

**19/7 Playing Field**

- It was noted that Playdale have now repaired the play equipment and the invoice is awaited.

- Following a previous discussion on the legality of awarding grants to churches for grass cutting, Martyn advised that the Secretary of State has issued advice that confirms it is legal for Parish Councils to award grants for this.
- It was agreed at the November meeting that the Parish Council Bonfire Fund will finance the purchase of 7 oak trees, one for each the men named on the War Memorial and plant at various locations in the parish. Debbie advised that the purchase order has been sent to Assington Trees.

#### 19/8 Highways

Martyn advised he has reinstated the fingerpost at Lophams.

#### 19/9 Footpaths

Dog fouling on the footpaths is a continuing problem. A polite request will be put in the newsletter to ask people to clear up after their dogs and use the bins provided.

There were two footpath issues to note:

- Boards on the bridge at footpath 13 are in need of repair. Val will inspect and report back.
- Footpath 24, Dyers End – Overgrown hedge alongside field. Andrew will make enquiries as to the owner of the hedge and request that it be trimmed back.

#### 19/10 Planning

Nothing to report.

#### 19/11 War Memorial Lettering

It was noted that the re-lettering has now been completed by Gem Conservation. This was financed by money from the Bonfire Fund.

#### 19/12 CIF Fund Application Update

See minute 19/6 above.

#### 19/13 Telephone Boxes

Martyn reported that Mr and Mrs Dowling had kindly offered to repaint the telephone box in Chapel End Way if the Parish Council would fund the cost of paint. This was agreed and the paint has been ordered.

Martyn also advised that there should be enough paint to do the other telephone box located in Church Road although volunteers would be needed for this.

*Richard Van Dulken arrived.*

#### 19/14 Neighbourhood Watch Donation Request

Mrs Dowling, the Neighbourhood Watch representative for Stambourne, had made a request for the Parish Council to make a donation of £100 towards the Neighbourhood Watch. After some discussion it was agreed that a, although fully supportive of Neighbourhood Watch, the Parish Council would only make a donation

if Neighbourhood Watch had a specific scheme or project. Debbie will notify Mrs Dowling of the decision.

#### 19/15 Correspondence

- Mrs Dowling has notified the Parish Council that the pads for the defibrillator will need to be replaced by the Community Heartbeat Trust in June 2019, and asked if the Parish Council will agree to fund the cost of this. The cost will be £80 plus VAT. This was agreed. Debbie will forward a purchase order to Mrs Dowling.
- The Parish Council had received a thank you letter from the Church for the donation towards grass cutting.
- Vanessa advised that the Silver Link enjoyed their Christmas Lunch and thanked the Parish Council's Bonfire fund for its donation towards the lunch.

#### 19/16 Budget 2019-20

It was agreed that the Budget and Precept for 2019-20 be set at £8,300. Vanessa proposed and Val seconded that this be agreed, with all in favour.

#### 19/17 Finance

##### Accounts Paid

Gem Conservation	£316.50
Mrs D Hilliard (wages and part cost inks)	£734.00
Mrs D Hilliard (bonfire night ads reimbursement)	£148.13
Stambourne Church (grass cut grant)	£250.00
Stambourne Chapel (grass cut grant + elec for defib)	£260.00
Stambourne Silver Link (Christmas Lunch)	£150.00
Mr K Hoadley (grass cutting)	£475.00
Village Hall rent	£60.00
Paul Clark Printing (newsletter)	£52.00
Essex Pyrotechnics (fireworks)	£3564.00
Mrs V Dowling (reimbursement for paint for phonebox)	£94.81

##### Accounts to be paid

Wave	£79.52
Mrs D Hilliard (wages)	£725.00
Mrs D Hilliard (expenses)	£13.92

##### Monies Received

CIF grant	£3,300
Bonfire night takings	£5,867.80
ECC 2 <sup>nd</sup> verge cut	£602.99

##### Estimated balances at 8 January 2019

Balance of Current Account	£11,604.96
Balance of Business Reserve Account	<u>£6,070.97</u>
Total	£17,675.93
Balance of Bonfire Fund	<u>£7,600.81</u>
Balance of General Fund	£10,075.12

The Parish Council agreed to proceed with the refurbishment of the kitchen, any balance of funding could be taken from the bequest received from the estate of Mr Wright if required.

**19/18 Any Other Business**

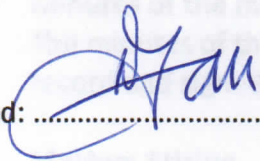
- Val advised that the Church is going to hold a Pet Service on Sunday 12 May 2019. The Church have asked the Parish Council for permission to allow dogs onto the playing field for an agility event to be run alongside the service. The Parish Council agreed to this one-off event, subject to all dogs being under close supervision at all times and any dog fouling to be cleared up immediately.
- *Report of District Councillor* – Richard Van Dulken advised that the new medical centre for Sible Hedingham is now going ahead and should be completed by 2020. There was some discussion around the parking provision for the new centre.

**19/19 Date of Next Meeting**

The next meeting will take place on Thursday 21 March 2019 at 7.30pm in the village hall.

There being no further business to discuss the meeting ended at approximately 7.50pm.

Signed: .....



Dated: .....

